**PRESIDENTS’ COUNCIL**

Minutes

October 20, 2020

Meeting held via Zoom

# MEMBERS PRESENT:

President Tim Cook Vice President Alissa Mahar

ASG President Lanie Sticka CHRO Melissa Richardson

Executive Director Marketing Lori Hall FTF President Jay Leuck

PTF President Leslie Ormandy & Jennifer Nickell Classified Co-President Kelly Lawrence

College Council Representative Cynthia Risan Recorder Denice Bailey

Guest: Vicki Hedges

**CHIEF EQUITY AND DIVERSITY OFFICER**

Tim reported at Fall Inservice that we were moving forward with hiring a Chief Diversity Officer (CDO). He said we have been holding a vacant administrative position open, which will be used for this. If we are going to achieve our DEI goals, we really need this position. There are other positions that are still frozen and Leadership Cabinet is currently reviewing and establishing criteria for unfreezing positions.

The draft CDO position description was distributed earlier today and is posted on the committee webpage. This is the first time the college has had this position, so Tim would like everyone to review the position description thoroughly. We looked at similar position descriptions at other community colleges in the state when developing this position description. The CDO’s primary role is to make sure we get our DEI strategic plan accomplished. He would like to move fast and would like to get the position filled quickly, but wants to make sure we have communicated this and gotten feedback from the college community. He hopes to be able to recruit for the position in January. Melissa said the position description will be put into a Google Doc for everyone to review. Tim asked association presidents to get feedback from their members.

Melissa will chair the search committee and the committee will include a representative from all associations and the DEI committee. The CDO will be an executive level position, reporting directly to Tim. The CDO will not supervise anyone. Tim and Melissa responded to questions from the group and asked that any further questions be directed to them.

**POLICY REVISIONS**

Vicki Hedges reported there are four policies brought back for second read and approval. Nothing has changed since they were presented to PC two weeks ago. She briefly reviewed the reason for the changes. Presidents’ Council approved the policies.

# ASSOCIATION REPORTS

ASG – Lanie reported:

* The ASG Vice President had to resign, so Lanie is looking for a replacement.
* Food box distribution is going well, and they are getting repeat customers.

ACE - Kelly reported:

* ACE is working on a finishing the MOU for working conditions for fall term.
* They have an association meeting this week.

PTF – Leslie reported:

* PTF is hoping to complete their MOAs soon.
* They are working on the engage project to find out what PTF members want.
* There is an all-association meeting on Thursday.
* They are hoping to get on a department chair meeting agenda to discuss the PTF contract.

FTF – Jay reported:

* Their MOU is gathering signatures.

Admin/Confidential – no report:

College Council - Cynthia reported:

Oct 16 meeting topics included:

* ITS update on security protocols.
* They will be extending College Council by 30 minutes to accommodate topics from the Vice Presidents’ meeting, which will be canceled.
* Update on Academic Reduction and Elimination process.
* Update on unit planning process.
* Policy revisions.
* Association reports/

Adjourn 4:11